

**Camp Observer Checklist — Vision Screening in New Normal**

<b>Project Name:</b>		<b>Project theme:</b> Pilot testing/ See to Learn/See to Earn-Workplace/See to Earn- Community/See to be Safe	
<b>Camp location:</b>		<b>State:</b>	<b>District:</b>
<b>Project Coordinator/leader Name:</b>			
<b>Date:</b> .....//..... //.....			
<b>Name of the observer:</b>			
Assessment Standards			
	Observations Point	Yes/No	Remarks
	<b>Pre camp activities</b>		
	All stations are sanitized before start of the camp	Yes/No	
	Social distancing circles are marked for customer to stand	Yes/No	
	Customers are guided to maintain distance by standing in social distance circles	Yes/No	
	No crowding is allowed at the entry and within the outreach premises	Yes/No	
<b>1.1</b>	<b>Station 1: Symptomatic screening for COVID-19 &amp; Registration</b>		
1.1.1	Team consistently and properly wears a mask	Yes/No	
1.1.2	Team ensures that customer is wearing mask, if customer is not wearing mask.	Yes/No	
1.1.3	Team guides the customer to wash hands from the hand washing station and informs about handwashing techniques at the entrance of the camp	Yes/No	
1.1.4	Thermal screening is systematically performed with each customer	Yes/No	
1.1.5	Thermal scanner is held 4 fingers (or one hand length) away from the forehead of the customer and VS team member has their own hand/arm extended.	Yes/No	
1.1.6	Temperature noted for each customer in the health assessment form	Yes/No	
1.1.7	Systematically asks about the customer's history of cough and shortness of breath taken	Yes/No	
1.1.8	Systematically asks each customer about fever and chills	Yes/No	
1.1.9	Systematically asks each customer about sore throat	Yes/No	
1.1.10	Systematically asks each customer about new-onset loss of taste and smell	Yes/No	
1.1.11	Systematically asks each customer about headache and muscle pain	Yes/No	
1.1.12	Systematically asks each customer about their history of travel or contact with a COVID positive patient (family or others COVID positive)	Yes/No	
1.1.13	Systematically asks each customer about their history of eye redness/conjunctivitis associated with fever in the last 2 weeks	Yes/No	

1.1.14	Systematically observes the customer to see if they are presenting with severe conjunctivitis and also considers if the person has a fever (if yes, this person should be referred and not continue at the camp)	Yes/No	
1.1.15	Consistent availability and usage of hand sanitizer by the team member	Yes/No	
1.1.16	Customer's hands are sanitized before signature on customer examination sheet	Yes/No	
1.1.17	Customer is informed on COVID Awareness guidelines at the registration or entry point	Yes/No	
<b>1.2</b>	<b>Referral</b>		
1.2.1	Customer with temperature >100° F with positive history is sensitively and confidentially (to the extent possible) told they can't use the camp today and are advised to go for COVID (1075) consultation immediately. <i>The referral is also noted in the health risk assessment form.</i>	Yes/No	
<b>2.</b>	<b>Station 2: Waiting area/Management of crowd (inside the camp set-up)</b>		
2.1	Availability of hand sanitizer for use as needed by staff and customers	Yes/No	
2.2	Social distancing is maintained (no more than 3 customers present at any one time)	Yes/No	
2.3	Chair(s) is sanitized after every customer	Yes/No	
2.4	Counselling is shared with the customer on COVID-19 awareness		
<b>3.1</b>	<b>Station 3: Screening Optometrist / team member</b>		
3.1.1	Optometrist/ team member was wearing mask over mouth and nose and face shield consistently w/ customers	Yes/No	
3.1.2	Consistent availability and usage of hand sanitizer by the optometrist at this station	Yes/No	
3.1.3	Sanitized hands after checking every patient	Yes/No	
3.1.4	If chair(s) is available, it should be sanitized after every customer	Yes/No	
3.2.5	Prescription card is handed over to the customer by no touch in case of normal vision and asked the customer to exit the camp	Yes/No	
<b>3.2</b>	<b>Refraction</b>		
3.2.1	Optometrist consistently wears a mask and face shield	Yes/No	<b>Steps of sanitization is available at the station</b>
3.2.2	Optometrist wears gloves consistently (2-3 hrs use per pair); after refraction, the optometrist sanitizes hands above the gloves		
3.2.3	Optometrist consistently sanitizes hands after refraction with every customer	Yes/No	
3.2.4	Optometrist instructs the patient to keep talking to a minimum	Yes/No	
3.2.5	Chair(s) is sanitized after every customer (after refraction)	Yes/No	
3.2.6	Availability of soapy water container which is changed 2 times per day	Yes/No	
3.2.7	Used trial frames and lenses are dipped into the red container with soapy water atleast for 30 seconds	Yes/No	
3.2.8	Used trial frames and lenses are put in the red case and clean ones are accessed from the green case	Yes/No	
3.2.9	Near vision chart is sanitized after every use, if used by customer	Yes/No	
3.2.10	Prescription card is handed over to all the customers (including for those with other eye disorders)	Yes/No	

3.2.11	<p>Following steps are followed (mandatory)</p> <ul style="list-style-type: none"> <li>- Sanitized hands</li> <li>- Transfer used trial frame and lens to clean bowl</li> <li>- Red tray is placed back in position</li> <li>- In cleaning bowl -Spray soap solution on the lens/ trial frame, covering all surface. Leave it on for at least 2 mins</li> <li>- Meanwhile, spray sodium hypochlorite solution on stool/chair and near vision chart</li> <li>- Wipe the sodium hypochlorite solution using wiping sponge or cloth</li> <li>- Back to cleaning bowl - Wash lens and trial frames in clean water</li> <li>- Place wet items in green tray over wiping cloth, wipe them dry before use</li> <li>- Wipe retinoscope handle with savlon/ alcohol wipes</li> <li>- Sanitized gloved hands before attending next customer</li> </ul>	Yes/No	
<b>3.3</b>	<b>Referral for other eye disorders</b>		
3.3.1	If needed, optometrist counsels and refers the customer to a nearby hospital	Yes/No	
<b>4.1</b>	<b>Station 4: Counselling during the frame and power dispensing</b>		
4.1.1	Consistent availability and usage of hand sanitizer by the team member at this station	Yes/No	
4.1.2	Support is given to the customer on choosing frames and glasses	Yes/No	
4.1.3	Frames, mirror and near vision chart are consistently sanitized after usage by every customer	Yes/No	
<b>4.2</b>	<b>Counselling during glasses dispensing</b>		
4.2.1	Counselling is shared with the customer on usage and care of glasses	Yes/No	
4.2.2	Counselling is shared with the customer on when and how to use glasses	Yes/No	
4.2.3	Handed over card to the customer	Yes/No	
<b>4.3</b>	<b>Counselling during payment collection</b>		
4.3.1	No-touch technique used for collecting money into a box or other method	Yes/No	
4.3.2	Handed over receipt, glasses and case to the customer with no touch technique	Yes/No	
<b>5.</b>	<b>Clean-up: Disposal of masks and gloves</b>		
5.1	Staff cut/shred used masks and gloves and dispose in a separate bag	Yes/No	
5.2	Linkage/informed local hospital to dispose of biomedical waste at the end of each day	Yes/No	
<b>6.</b>	<b>Post camp activities</b>		
6.1	All team members wash hands with soap and water		

6.2	All instruments are sanitized before storing, collaterals / canopy etc. are stored separately.		
6.3	System screening is a part of daily reporting mandates		
6.4	Symptomatic screening and sanitization sheet scan/picture is sent as part of daily reporting		