

## COVID-19 Safety in VisionSpring's Outreach Programs Additional tips and guidelines

## **Daily Health Reporting**

All field employees in India must download the AarogyaSetu app (mandatory) in their mobile phones and keep the location tracking on. Each team member should sign-in to the app.

Every day the field implementation team member should report about the self-health condition on a project-specific online link provided by the program manager. This is a mandatory step before reporting for work. In the case of feeling unwell, it needs to be reported. Daily reports need to be entered before 7:30 AM on the day of work.

The employee should carefully look for the symptoms and fill the questionnaire on health and send it to HR before boarding transport. HR and program team will review the responses and provide health advisory if required.

Any case of employee feeling unwell will be recorded and tracked by HR and program manager.